



**SHANKAR  
IAS ACADEMY**  
THE BEST IAS ACADEMY IN SOUTH INDIA SINCE 2004



# ROLES AND RESPONSIBILITY OF Deputy Superintendent of Police



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# Functions of DSP/Sub Divisional Police Officer

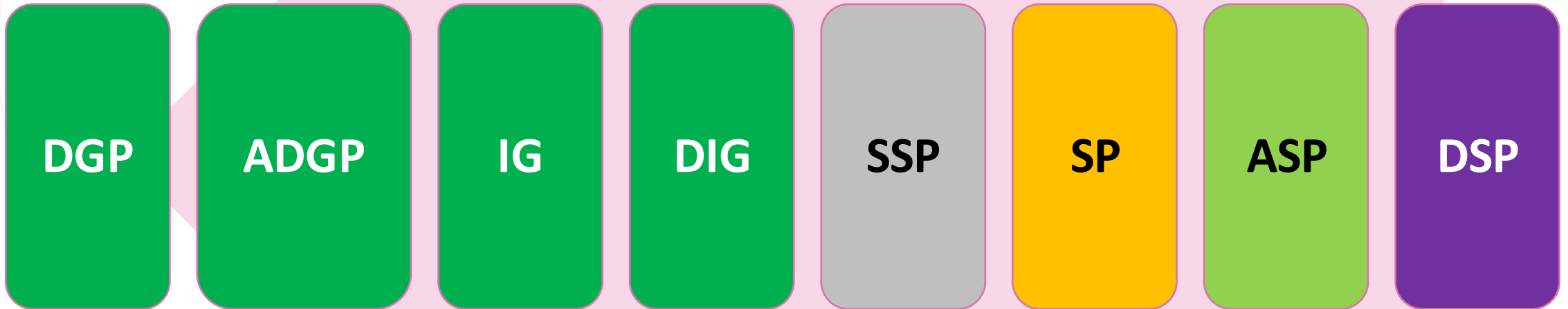
1. Supervision of Investigation
  1. visit the scenes of crime and supervise the investigations in the heinous cases
  2. Inspect and examine all the witnesses
2. Heinous Crime Report
  1. Should send FIR (Detailed report – duplicate copy) to SP and SP will forward it to DIG
3. Progress Report about the cases
  1. Progress reports should be sent in duplicate every week till the final disposal of the case to the Superintendent of Police
4. Weekly Diary
  1. should prepare and maintain a diary which should be written in ink in his own handwriting or typed with his initials on each page and it should be written on day-to-day basis, the entries for the previous day being
  2. The diary should contain details of all movements and every type of duties performed by him whether of a routine nature or not and whether in headquarters or on tour
  3. will send a weekly report which is a true copy of the diary to the Superintendent of Police and Range DIG



- regular inspections and frequent visits, ensure the efficient performance of duties at stations and circle level, and in particular, organise prevention of crime in a systematic manner and ensure co-ordinated, sustained and purposeful investigation and detection
- He should ensure a high standard of training and performance of his subordinates, bearing in mind the quality of their service to the public as much as the enforcement aspects of their responsibilities and should be particularly strict in the prevention of indifference to public complaints, harassment or oppression of members of the public the illtreatment of any prisoner or person within police custody or appearing before the police.
- He should ensure close and cordial relations with the magistracy and other departments.



# Promotional Hierarchy





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Thank  
you